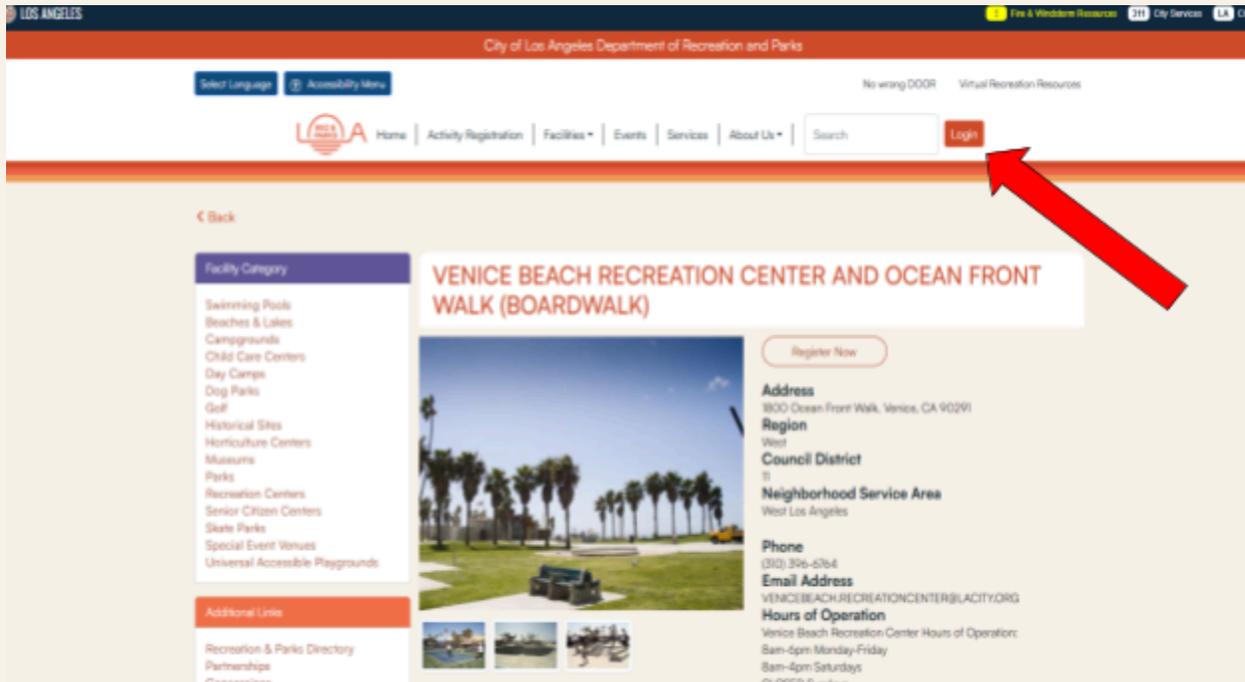


HOW TO CREATE A HOUSEHOLD ACCOUNT VIA WEBTRAC

1. Find the orange box labeled LOGIN next to the search bar near the upper right corner.



2. Choose "Sign Up Now" Option



3. Fill in NEW ACCOUNT INFORMATION form
 - a. This information will be used to log in to your account and can be used at ALL Los Angeles City Parks.
4. Fill in HEAD OF HOUSEHOLD
 - a. This information will be used to assist in searching for your account and will receive ALL communication from the park.
5. Click ADD NEW PARTICIPANT for any additional adult members or children in your family, birthdays must be added in order to register for activities and/or sports leagues.
6. Click SAVE when you are finished.
7. You should receive a confirmation email for your new Webtrac account.