



**City of Los Angeles Department of Recreation & Parks**  
**Recruitment Interest Form**  
**Park Advisory Board Members**



The Recreation and Parks Department is accepting applications for community volunteers to serve as members of the State Street Recreation Center's Park Advisory Board (PAB). The PAB advises and works in partnership with the Department in program development and park facility enhancement. The PAB members also assist with fundraising for special projects and the distribution of information to recreation center patrons, community groups, and non-users of services.

The Park Advisory Board holds a minimum of four meetings annually. PAB members may meet more frequently for committee work or special projects. Members are appointed for two-year terms. Interviews will be scheduled and appointments will be made as soon as possible.

Applications must be returned by Friday, December 20, 2024

Please e-mail applications to statestreet.recreationcenter@lacity.org

For more information, contact Vanessa Duarte, Recreation Facility Director - 213.847.2790

Applicant's Full Name \_\_\_\_\_

Address \_\_\_\_\_

City, Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

How did you hear about the Park Advisory Board?

Why do you want to participate on the Park Advisory Board?

Do you have any background or expertise in areas that may benefit this PAB?

What current or previous committees have you been a part of and in what capacity?

Each potential Park Advisory Board member must:

- ✓ Complete and submit a PAB interest form
- ✓ Interview with RAP staff and be selected to serve on the PAB by RAP staff
- ✓ Be a registered RAP volunteer, fingerprinted and cleared to volunteer
- ✓ Read and sign the Department’s PAB Code-of-Conduct
- ✓ Be the only representative from an outside organization serving on the PAB
- ✓ Not be a member of another Department PAB
- ✓ Have no personal relationship\* with full-time or part-time RAP staff assigned to facility
- ✓ Have no personal relationship\* with another PAB member serving on the PAB

\*Personal relationships involve relatives through blood relationship or marriage, dependents, sharing living accommodations, or business partners.

I understand that I am a candidate and this is a preliminary step in the process of applying for a position on the Park Advisory Board. I understand there is a limited number of seats on the Board, but unlimited volunteer opportunities at the facility. I also understand that while volunteering for the City of Los Angeles Department of Recreation and Parks, I will abide by all Department rules and regulations relating to confidentiality.

Applicant’s Full Name / Printed	Applicant’s Signature
Date	RAP Staff Signature