

CITY OF LOS ANGELES DEPARTMENT OF RECREATION &

# PEDLOW SKATE PARK

PARKS

17334 VICTORY BLVD, ENCINO, CA 91316

(818)756-9642



## THANKSGIVING SKATE CAMP

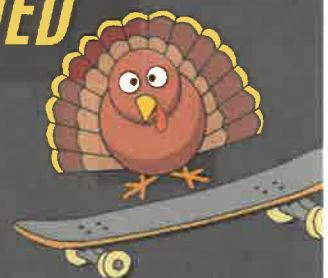
NOVEMBER 25TH-27TH

9AM-12PM (EXTENDED CARE AVAILABLE)

ALL KIDS AGES 5-12

\$150

*LEARN TO SKATEBOARD, MEET NEW FRIENDS,  
HAVE LOTS OF FUN!  
SNACKS, AWARDS, CERTIFICATES INCLUDED*



# PEDLOW SKATE CAMP

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HOURS: 9 AM - 12 NOON    EXTENDED CARE AVAILABLE

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Dear Parents and Campers,

As the director for Pedlow Skate Park, I would like to take this opportunity to welcome you and your child to our skateboard camp program.

This information packet has been assembled for both parents and the campers and covers important policies regarding camp programming and policies. The staff and I look forward to providing you and your child a safe, fun and cooperative spirit of learning and fair play experience in our Skateboard Camp. If you have any questions or concerns regarding camp please call me at :

Sincerely

Facility Director

## CAMP PHILOSOPHY

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Pedlow Skate Camp believes in the spirit of skate where we skate hard, skate fair and skate all the time.

Skateboard camp is based on fun, safety, skill development and friendships and is designed to offer skill-appropriate activities and challenges for each camper to achieve a level of success. This is accomplished through group and individual skateboard instruction along with a spectrum of unique activities and games. Skateboard Camp fosters an environment that encourages participation, determination, responsibility and increased self-esteem. During instruction time, the campers will be split into groups according to skill level.

## REGISTRATION INFORMATION

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Registration is on a first come, first serve basis until camp is filled. We do not reserve or hold spots.

Refunds – All refunds must be requested in writing and must be received one week before the week in question. A processing fee will apply for all refunds. Please allow 6 to 8 weeks for processing all refunds.

Changes – All activities are subject to change or may be cancelled without prior notice.

Make up Days – No make up days will be permitted.

# **CAMP RULES AND DISCIPLINE**

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The number one rule at Pedlow Skate Camp is RESPECT. Each camper, parent and camp staff involved in our camps is expected to show respect towards each other, respect property, and respect camp policies.

The primary goal of Pedlow Skate Camp is to ensure the safety of each camper in our program. When that safety is jeopardized due to negative behavior, the camp staff will step in and discipline the individual(s) accordingly. Campers are responsible for their own actions and behavior at all times and while we do not condemn and criticize what a child IS, we strongly condemn and criticize the negative behavior of what they did.

The following actions may be cause for immediate suspension/expulsion from the camp program: using, providing or being under the influence of any drugs or alcohol; theft; profanity and/or abusive language; fighting; vandalism; unwanted/inappropriate sexual contact/harassment; and/or any other actions Camp Staff deems inappropriate.

## **DAILY INFORMATION**

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### **Camp Hours – 9:00 – 12:00 PM**

An average day will begin with 15-20 minutes open skate, 1 hour of intense instruction, 30-45 minutes of games/activities, 1 hour of intense instruction and 15-20 minutes open skate. Water and snack breaks will be held a number of times throughout the day.

### **Sign in and Sign out**

Campers must be signed in and out daily. Campers may be signed in as early as 9:00 am and ~~OUT by~~ 12:00 pm without being charged for extended care. Children signed in before 9:00am and/or not signed out by 12:00 noon without prior arrangements being made will be charged for unregistered extended care. Individuals' signing-in/out a child must be placed on that child application form and be over the age of 18.

### **Early Pick up**

Individuals wishing to pick-up a child before 12:00 noon may do so only after signing out with a camp staff. This is for the safety of campers and parents alike.

### **Pre-Registered Extended Care**

You must register for extended care by 9:00 am the day before the extended care is wanted to ensure the following prices. Unregistered extended care is \$1 per 5 minutes per child. If a camper is staying for extended care, he/she MUST wear their camp t-shirt for identification purposes.

**ALL TIMES AND FEES WILL BE STRICTLY ENFORCED.**

1. Extended Care is from ~~12:00-5:00~~ pm. The cost is \$5.00 per child per hour.
- 2.
3. Anything after 5:00 pm is \$1 per minute per child.
4. Early extended care is available from 8:30 am for \$2 per child.
5. Campers failing to sign-out will be charged for extended care
6. Payment for extended care is due at time of registration. Unregistered extended care payment will be due EACH WEEK on the last day your child is registered to attend.

Campers will not be allowed to attend camp until their extended care has been paid in full. An extended care application has been enclosed.

Please read thoroughl, CITs will not be permitted to participate in any Pedlow Skate Park program unless this form is filled out competely and signed.

## Authorization to participate and Medical Release Policies

My child, print name \_\_\_\_\_, a minor, has my authorization to participate in the Pedlow Skate Park 2024 SKATE Camp Program and all activities therein. I further agree to relieve the City of Los Angeles, Department of Recreation and Parks, its officers, agents an employees from any liability for injury to my child resulting from and/or in connection with activities in this program. I, the undersigned, as parent/guardian of the above mentioned minor do hereby authorize the City of Los Angeles to act as agent for the undersigned; to consent to any X-ray examination, anesthetic, medical or surgical diagnosis, treatment/hospital care which is deemed advisable by, and is to be rendered under the general or special supervision of any physician and/or surgeon licensed under the provisions of the Medicine Practice Act and on the medical staff of a licensed hospital; whether such diagnosis or treatment is rendered at the office of said physician or at said hospital. This authorization is given in advance of any specific diagnosis/treatment, etc., and is given to provide authority to aforesaid agents to give specific consent. This authorization is given pursuant to the provisions of Section 25.8 of the Civil Code of California.

I have read and understand the Authorization to Participate and Medical Release Policies.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## General Policies

1. Neither the Department of Recreation and Parks nor the \_\_\_\_\_ Camp Programs carry insurance.
2. A non-refundable 15% administration fee would be assessed by the Park for any patron granted a refund. Refunds may be issued for long term illnesses only, provided that we receive a signed note from a licensed physician within 3 days of first absence. Allow 6 to 8 weeks for processing of refunds.
3. Tuition money must be paid in full for all camp programs at time of registration. CITs are responsible for informing the Camp Director of any scheduling changes, this includes calling in sick.
4. L.A. City Department of Recreation and Parks and Pedlow Skate Park will not be held responsible for personal items brought to camp. This includes lost or stolen items. CITs should leave any valuable items in the office during camp; they should not carry anything with them.
5. L.A. City Department of Recreation and Parks and Pedlow Skate Park may use photographs, video tapes, and testimonials of participants for use in publicity material free of any fee or usage charge unless otherwise notified.
6. Parent/Guardians will be held responsible for determining payment between families who do not share a household.

I have read and understand the General Policies. I hereby agree to abide by all the above mentioned policies and practices and further understand that transgression of any policy is cause for immediate expulsion from the program without refund.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

CA Driver's License # \_\_\_\_\_ Exp Date \_\_\_\_\_

### CIT Policies

CITs are responsible for all of the following policies. Please make sure it is signed by CIT and Parent.

I will commit to the work schedule I have submitted. I am responsible for calling my supervisor if I am unable to work.

I will arrive on time and work my assigned hours.

I understand that I am responsible for the safety, supervision, and happiness of all of the children.

I understand that I must maintain a professional and enthusiastic attitude at all times while performing my job.

Enthusiasm requires that I am alert, smiling, and attentive to my group's needs at all times.

I understand that as a CIT, I will be evaluated throughout camp based on my quality of work, work habits, personal relations, adaptability, and leadership.

I understand that the following actions will be cause for immediate termination from the program: Using or providing any drugs or alcohol, being under the influence of drugs or alcohol, theft, profanity and/or abusive language, fighting, vandalism, sexual conduct, carrying weapons or threats.

I understand and agree to abide by all Pedlow Skate Camp's policies and practices as stated here and in the CIT Manual. I understand that any transgression of the above mentioned policies and practices is cause for immediate termination from the program.

CIT Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# WHAT TO WEAR AND BRING

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## **Camp Identification**

All campers are required to wear their camp T-shirt while at camp. Campers participating in extended care MUST wear their camp t-shirt. Additional camp T-shirts cost \$10.00 each. Camp t-shirts will be distributed on the Monday of each week.

## **Clothing**

Due to the nature of our camp and the skateboard and other activities, it is necessary for your child to wear appropriate shorts, footwear and safety gear.

## **Drinks**

Campers are encouraged to bring a water bottle to camp to help keep them hydrated. Please make sure the lid fastens securely and their name is clearly printed on the water bottle.

## **Equipment from home**

Each camper is responsible for his/her own skateboard and complete safety equipment. Mandatory safety equipment include helmets, knee pads, and elbow pads.

## **Lunches**

A pizza party will be held at camp each Friday. No lunch will be served Monday through Thursday. All extended care campers MUST bring their own lunches. All campers participating in travel day MUST bring a sack lunch on travel days.

## **Snacks**

Snacks and drinks will be provided each day. Snacks may include food and beverage that are high in sugar. If special diets are desired or necessary please bring this to the attention of the camp staff. Campers may bring their own snacks.

# PEDLOW SKATE CAMP REGISTRATION FORM

Child's First Name \_\_\_\_\_  
 Child's Last Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Birthdate \_\_\_\_\_  
 Age \_\_\_\_\_  
 Sex M / F

Medical Conditions \_\_\_\_\_

Mother's Name /Info \_\_\_\_\_  
 Home Phone Number \_\_\_\_\_  
 Work Phone Number \_\_\_\_\_  
 Cell Phone Number \_\_\_\_\_  
 Emergency Number \_\_\_\_\_

Father's Name /Info \_\_\_\_\_  
 Home Phone Number \_\_\_\_\_  
 Work Phone Number \_\_\_\_\_  
 Cell Phone Number \_\_\_\_\_  
 Emergency Number \_\_\_\_\_

## AUTHORIZED INDIVIDUALS TO PICK UP MY CHILD: (MUST BE 18 OR OLDER)

Name \_\_\_\_\_  
 Phone Number \_\_\_\_\_

Name \_\_\_\_\_  
 Phone Number \_\_\_\_\_

Name \_\_\_\_\_  
 Phone Number \_\_\_\_\_

Name \_\_\_\_\_  
 Phone Number \_\_\_\_\_

## REGISTRATION COST: \$150.00 3 DAYS

	DAYS REGISTERED		
	Mon	Tue	Wed
1			
2			

NOV. 25.26.27  
2024

reg amount

\_\_\_\_\_  
 \_\_\_\_\_

Office Use Only	
RR #	Date
1	_____
2	_____

T-Shirt Size \_\_\_\_\_ # of Additional Shirts, if any \_\_\_\_\_ x \$10.00 \_\_\_\_\_

Total \_\_\_\_\_

# EXTENDED CARE APPLICATION

Child's First Name \_\_\_\_\_  
 Child's Last Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Birthdate \_\_\_\_\_  
 Age \_\_\_\_\_  
 Sex M / F

**Extended Care:**

All times and fees will be strictly enforced

1. Extended Care is from 12:00-4:00 pm. The cost is \$5.00 per child per hour.
2. Late Extended Care is 4:00-5:00 pm. The cost is \$1 per 5 minutes per child.
3. Anything after 5:00 pm is \$1 per minute per child.
4. Early extended care is available from 8:30 am for \$2 per child.
5. Campers failing to sign-out will be charged for extended care
6. Payment for extended care is due at time of registration. Unregistered extended care payment will be due EACH WEEK on the last day your child is registered to attend.

Campers will not be allowed to attend camp until their extended care has been paid in full. An extended care application has been enclosed.

	Mon	Tue	Wed	Thu	Fri	amount
1						_____
2						_____
3						_____

Office Use	
RR #	Date
1 _____	
2 _____	
3 _____	