

MEETING AGENDA

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
CONCESSIONS COMMISSION TASK FORCE**

**Thursday, November 21, 2024, at 10:00 a.m. or soon thereafter
as the Board of Recreation and Park Commissioners
adjourns its Regular Meeting noticed for 9:00 a.m.**

**Harbor City Recreation Center
24901 Frampton Ave., Harbor City, CA 90710**

Please Note Public Comment Will be Taken In-Person Only

**To listen to the meeting via Teleconference
Use this link: <https://us02web.zoom.us/j/84755568855>
Or Dial +1 669 900 6833 to Join the Meeting
Then Enter This Webinar ID: 847 5556 8855 AND PRESS #**

FIONA HUTTON, CHAIR
BENNY TRAN, COMMISSIONER

Staff:

Matthew Rudnick, Executive Officer
Brenda Aguirre, Assistant General Manager
Rachel Ramos, Senior Management Analyst II
City Attorney Representative

PUBLIC COMMENT WILL BE TAKEN IN-PERSON ONLY. TO LISTEN TO THE MEETING VIA TELECONFERENCE USE THIS LINK: <https://us02web.zoom.us/j/84755568855> OR DIAL (669) 900-6833, AND ENTER 847 5556 8855 AND THEN PRESS #.

THIS AGENDA AND ITS REPORTS ARE AVAILABLE ONLINE AT: <https://www.laparks.org/commissioners/concessions-task-force>

NOTICE TO PAID REPRESENTATIVES - IF YOU ARE COMPENSATED TO MONITOR, ATTEND, OR SPEAK AT THIS MEETING, CITY LAW MAY REQUIRE YOU TO REGISTER AS A LOBBYIST AND REPORT YOUR ACTIVITY. SEE LOS ANGELES MUNICIPAL CODE 48.01 ET SEQ. MORE INFORMATION IS AVAILABLE AT ethics.lacity.org/lobbying. FOR ASSISTANCE, PLEASE CONTACT THE ETHICS COMMISSION AT (213) 978-1960 OR ethics.commission@lacity.org.

I. CALL TO ORDER

II. NEW BUSINESS

(none)

III. ONGOING BUSINESS

- A. Rancho Park Golf Clubhouse Informational Report
- B. Stoney Point Ranch Equestrian Center
- C. Vending Machine Concession

November 21, 2024

D. Official Merchandising Website for the City of Los Angeles Department of Recreation and Parks

IV. FUTURE AGENDA ITEMS

Requests by Commissioners to Schedule Specific Future Agenda Items.

V. PUBLIC COMMENT

Comments by the Public on Matters Presented to the Commission Task Force.

VI. NEXT MEETING

The next Commission Task Force on Concessions Meeting will tentatively be held on Thursday, December 19, 2024 at 10:00 a.m. or soon thereafter as the Board of Recreation and Park Commissioners adjourns its Regular Meeting noticed for 9:00 a.m. at El Sereno Recreation Center, 4721 Klamath St., Los Angeles, CA 90032.

VII. ADJOURNMENT

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Task Force Meetings may do so.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to this meeting. For additional information, please contact the Commission Office at (213) 202-2640.

Information on Agenda items and audio recordings may be obtained by calling the Commission Office at (213) 202-2640. Copies of the Agenda may be downloaded from the Department's website at www.laparks.org.

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
CONCESSIONS COMMISSION TASK FORCE
SUMMARY OF NEW AND CURRENT BUSINESS ITEMS
November 21, 2024

Rancho Park Golf Clubhouse

- Tavern at Rancho Park, LLC (TRP) has been unable to secure financing to complete the concession renovation.
- RAP's Planning group is in the process of reviewing the plans and permits status in order prepare a request for bids to complete the construction. This process will take several months.
- RAP is in discussions with TRP to ensure food and beverage service remains during the project completion by RAP.

Stoney Point Ranch Equestrian Center RFP

- Five proposals were received.
- Evaluation of the proposals is in progress.

Vending Machine Concession RFP

- Two proposals were received.
- Evaluation of the proposals is in progress.

Official Merchandising Website for the City of Los Angeles Department of Recreation and Parks

- An RFP was released on November 7, 2024 for the operation and management of the Official Merchandising Website for the City of Los Angeles Department of Recreation and Parks Concession. A pre-proposal conference is scheduled for December 5, 2024 and proposals are due on February 4, 2025.