

**BOARD REPORT**

NO. 25-069

DATE May 01, 2025

C.D. Various

**BOARD OF RECREATION AND PARK COMMISSIONERS**

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

B. Aguirre \_\_\_\_\_  
B. Jones \_\_\_\_\_  
M. Rudnick \_\_\_\_\_

C. Stoneham \_\_\_\_\_  
C. Santo Domingo \_\_\_\_\_  
\*N. Williams NDW

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriations from Unreserved and Undesignated Fund Balance in Fund 302, Department 88, to various accounts in Department of Recreation and Parks as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB) \$12,015,000.00

TO:

Account 1070 – Salaries As-Needed \$10,500,000.00

Account 3040 – Contractual Services \$1,500,000.00

Account 3310 – Transportation \$ 15,000.00

TOTAL \$12,015,000.00

2. Authorize the Department of Recreation and Parks (RAP) General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the

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Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, transfers from other city entities and special funds, and closing of inactive accounts, etc.

RAP anticipates additional needs for appropriations of \$10,500,000 in 1070 (Salaries, As-Needed) account, \$1,500,000 in 3040 (Contractual Services) account, and \$15,000 in 3310 (Transportation) account.

A transfer to Salaries, As-Needed account is required to pay for the cost incurred by RAP to react promptly to emergency situations, shelter activations, extreme weather response, safety compliance and child care services as well as other unexpected or unbudgeted service needs. Additional funding is also needed to support operations as a whole and preparation for seasonal programming (e.g., PlayLA and Summer Camp). Furthermore, due to lack of unfilled full-time positions, there has been a need for additional part-time staffing to meet the operational needs of the Department.

A transfer to Contractual Services account is required for the brush clearance costs that have significantly increased in recent years due to expanded park land, and increases in dead trees and vegetation due to drought and infestation. These brush clearance costs have risen due to increases in labor costs. Additionally, the aftermath of the Palisades fire requires RAP to engage in environmental compliance activities which include environmental testing (e.g., playground sand and field testing).

Additional appropriation of funds is requested in the Transportation account due to employee use of personal vehicles when reporting to various work locations and the mileage payments require to be made pursuant to Labor Contracts.

### FISCAL IMPACT

The transfers between accounts within Fund 302 are for a budgetary adjustment that has a net zero impact on RAP's General Fund.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Outcome No. 1: RAP's operating budget meets the needs of the park system for all Angelenos

This Report was prepared by Jomari Agustin, Management Assistant, and reviewed by Joshua Beltran, Senior Management Analyst II, Finance Division.

### ATTACHMENT:

1) Resolution

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Department of Recreation and Park (RAP) anticipates additional needs for appropriations of \$10,500,000 in 1070 (Salaries, As-Needed) account, \$1,500,000 in 3040 (Contractual Services) account, and \$15,000 in 3310 (Transportation) account; and

WHEREAS, a transfer to Salaries, As-Needed account is required to pay for the cost incurred by RAP to react promptly to emergency situations, shelter activations, extreme weather response, safety compliance and child care services as well as other unexpected or unbudgeted service needs. Additional funding is also needed to support operations as a whole and preparation for seasonal programming (e.g., PlayLA and Summer Camp). Furthermore, due to lack of unfilled full-time positions, there has been a need for additional part- time staffing to meet the operational needs of the Department; and

WHEREAS, a transfer to Contractual Services account is required for the brush clearance costs that have significantly increased in recent years due to expanded park land, and increases in dead trees and vegetation due to drought and infestation. These brush clearance costs have risen due increases in labor costs. Additionally, the aftermath of the Palisades fire requires RAP to engage in environmental compliance activities which include environmental testing (e.g., playground sand and field testing); and

WHEREAS, additional appropriation of funds is requested in the Transportation account due to employee use of personal vehicles when reporting to various work locations and the mileage payments require to be made pursuant to Labor Contracts; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), authorizes the appropriation from Unreserved and Undesignated Fund Balance in Fund 302, Department 88, to various accounts in Department of Recreation and Parks as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)	\$12,015,000.00
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TO:

Account 1070 – Salaries As-Needed	\$10,500,000.00
Account 3340 – Contractual Services	\$1,500,000.00
Account 3310 – Transportation	<u>\$ 15,000.00</u>
 Total	 <u>\$12,015,000.00</u>

BE IT FURTHER RESOLVED, that the Board authorizes RAP’s General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to the transaction referenced herein to carry out the intent of the transfers.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on May 1, 2025 (Board Report No. \_\_\_\_\_).

\_\_\_\_\_  
TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. \_\_\_\_\_