

City of Los Angeles Department of Recreation and Parks  
**Westchester Senior Center**  
8740 Lincoln Blvd, Los Angeles, CA 90045  
310-649-3319 office  
Westchester.scc@lacity.org@lacity.org

## **RECREATION AIDE**

**Positions: 4**

### **Available Hours:**

Hours will vary between 0 - 10 hours a week; Must be available afternoons and weekends to assist with special events and classes.

### **Job Description:**

Recreation Aide will assist Center Staff with class activities, general park programming, and special events.

### **Duties Performed:**

- Under close supervision, employees in this class assist part-time recreation staff in the delivery of recreational activities or programs.
- Set-up, break-down games and activities for various programs.
- Participates with enthusiasm in park programming.
- Helps with cleaning up.
- May be assigned duties assisting in office.
- Aids in the execution of special events, classes, and sports activities
- Adheres to City and departmental policies and procedures; performs related duties as Required
- Shows up **on time and prepared**

### **Qualifications:**

- Applicants are specifically chosen for their ability and/or desire to work in a public recreation environment and with Seniors.
- Exercise good judgment, courtesy, and professionalism with staff and public

### **Minimum Requirements:**

Must be between the ages of 14-17 years old

**To Apply:** Email resume to: **[kirstin.zullo@lacity.org](mailto:kirstin.zullo@lacity.org)**

**Last Day to Apply: Thursday, June 27<sup>th</sup>, 2024.**

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:  
[https://clkrep.lacity.org/online/docs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/online/docs/2021/21-0921_ord_187134_8-24-21.pdf)