City of Los Angeles Department of Recreation and Parks Shatto Recreation Center 3191 West 4<sup>th</sup> Street Los Angeles, CA 90020 213-386-8877

## **RECREATION ASSISTANT**

Available Hours: Must be available to work 0-10 hours per week.

Available Positions: 3

## **Description of Duties:**

Looking for the following:

## **RECREATION ASSISTANT**

Applicants are required to have basic reading and math skills. It is preferred that the applicant has CPR and/or First Aid certification. Must have leadership skills and be able to plan, organize and lead classes and sports. A background in a variety of sports (basketball, soccer, volleyball, and baseball) is needed. A background in season camps is also desired. Applicant is expected to be able to communicate well with kids, parents and family members in a professional manner. Must be able to work well with patrons. Bilingual in Spanish and English is preferred.

## **Qualifications:**

All applications must provide a current resume with references. Applicant must be available to start during May 2025. Applicant must be available to work evenings and weekends. Applicant must have prior experience working with children ages 5-15.

| To Apply: | Send Resume to:                  |
|-----------|----------------------------------|
|           | Ana Valdez and Michele Ward      |
|           | Shatto Recreation Center         |
|           | 3191 West 4 <sup>th</sup> Street |
|           | Los Angeles, CA 90020            |

Ana.Valdez@lacity.org and Michele.Ward@lacity.org

Last Day to Apply: Friday. April 11th, 2025